Stadt **Hamm:**
Der Oberbürgermeister

Office of Scholastic Education
Pedagogical Centre
Stadthausstraße 3
59065 Hamm

Contact:
Ms Klöcker
Room No: 306
Tel. +49(0)2381/17-5020
Fax +49(0)2381/17-105020
kloeckerm@stadt.hamm.de

21.06.2021
My reference: 40-404
Your reference:

City of Hamm - 40-404 - PO Box 2449 · 59014 Hamm

To the Parents/Guardians

Compulsory Education under Sec. 34 of the NRW Education Act

Dear Parents/Guardians,

Your child is required to attend school under Sec. 34(1) of the North Rhine Westphalia Education Act. Therefore, you have to enrol your child in a school.

Prior to enrolment, you will have a counselling appointment at the Municipal Integration Centre. They will provide you with information about the type of school your child should attend, and which school has available places.

Please come on _____ at _____ o'clock

to the Municipal Integration Centre
Stadthausstraße 3, 59065 Hamm,
Room 112 (Herr Rolfs), 1st Floor.

Please bring with you to the meeting:

1. Your child
2. Your child's identity card/passport
3. City of Hamm registration card
4. Your child's school attendance certificate
5. Your child's vaccination records, either book or register
6. Anyone that can interpret for you during the meeting* (please call us if there is no one that can interpret!)

If no-one is able to come or there is nobody to interpret for you, please call Mr Rolfs at +49(0)2381/17-5038.

I wish your child for the future much joy and success in school.

Denomination ID: DE5521000000128474

City Treasury Account:
Sparkasse Hamm **IBAN: DE98 41050095 00000 34199**
SWIFT-BIC: WELADED1HAM
Sort Code 410 500 95 Acct. No. 34199

Hours:
Mon - Thu 8:30 am - 3:30 pm / Fri 8:30 am to 12:30 pm
Some offices have other opening hours
Forms and Information: www.hamm.de

Bus Lines:
1/3,2/4,6,7,11,12,17,
21/R41,22,30/31,33
Bus Stop:
Weststraße, H.-Böckler-Platz
Nordstr., Alte Synagoge/Markt